



Purchase School Lunches Online

Ordering lunches has never been easier!

Trio Hospitality Company has partnered with orderlunches to provide a secure, fast, and easy-to-use online ordering system that allows Our Lady of the Lake Catholic School parents to view our lunch menu, order, prepay and manage student lunches on the web.

Registration and Ordering starts on: Monday, August 15, 2016

GET STARTED

1. **Go To:** www.orderlunches.com - (please bookmark this page)
2. **Click on Register:** Password is: OLL382, add account, profile(s) information
3. **Sign In** & the Welcome page displays with Program Info (Order Schedule, Rules etc.)
4. Click Order at Top of Nav Bar & go to proper month
5. Click the Order link on the date to begin – First Lunch Date is: Tuesday, September 6, 2016.
6. Check out & pay – Please be sure to complete the check-out process. Do not close your browser prior to receiving the confirmation display or your order may be interrupted and not fully processed. Items left in your shopping cart will not be processed and your order will not be placed.

QUESTIONS

FOOD or POLICY (Missed/Late Orders, Credits, and Changes/Cancellations): email lunch@triohosp.com or call 503.381.8683 and they'll get back to you right away.

TECHNICAL SUPPORT (help navigating the site): email support@orderlunches.com.

PAYMENT INFORMATION The program accepts payment by Debit Card, Credit Card: Visa, MasterCard & Discover or Personal Check.

Be sure to proceed to checkout and process your payment. Orders that are left in the shopping cart will NOT be processed and your student(s) will not be included in the lunch service.

Check Payments Make checks payable to: **Trio Hospitality** and leave at your school office

- **Ordering for more than 1 person?** Please be sure to add all items for your student(s) into the shopping cart BEFORE checking-out.
- **Changes or additional orders:** You will not be able to make changes or place additional orders until your check is received by the school and your payment is recorded. Once your payment is recorded, you will be able to order/make changes providing the ordering period is still open.



MINIMUM ORDER FEE: A \$1.00 fee will be charged for orders under \$10.00

PROCESSING FEE: A nominal processing fee is charged so that we can offer our lunch program online.

Thank you for participating in our school lunch program!