

**Our Lady of the Lake**

# **School Advisory Council**

**Meeting Minutes for May 25<sup>th</sup>, 2010**

**ATTENDEES:** SAC: Joan Codd, Sister Barbara Collier, Jill Craven, Aideen Gaffney, Ron Garcia, Ken Griggs, Jim Kilpatrick, Sheila Kleinheinz, Father Joe McMahon, Jane Slingsby, Claudia Valderrama, Kimberly Wood  
**Absent:** Derrick Drango

## **ACTIONS AND BUSINESS**

### **MEETING MINUTES**

The April 27<sup>th</sup> meeting minutes have been reviewed, approved, and posted to the website.

### **OPEN SESSION**

The Council discussed the importance of reviewing the terms for board members and agreed to make this a priority to have in place at the beginning of the 2010/2011 school year. Derrick, Ron, and Joan will schedule a meeting to come up with a tentative matrix to review at the August meeting.

### **STATE OF THE SCHOOL**

The committees updated Council on their respective slides for State of the School. Aideen adjusted the timelines for each committee in an effort to keep the meeting under one hour in length. Kim Calkins will be introduced and recognized for her role in the Building in Faith Campaign and be given a few minutes to speak. The Council agreed to include the SLE's in the State of the School meeting and Sheila will email the file to Derrick for inclusion in the PowerPoint presentation.

## **COMMITTEE REPORTS**

### **FINANCE**

The draft budget is ready for review by the Administrative Council and can then be finalized.

New tuition contracts have gone out and, as of yet, there has not been any negative feedback. The Council discussed possible steps to take in the event families do not return the tuition contract by the deadline.

Jim brought up the importance of incorporating a 'Capital Resource Fund' into the budget to plan for possible future capital projects. The committee will meet with Jim to discuss this possibility.

## ADMINISTRATION REPORTS

### **PASTOR**

Pentecost finished up with the RCIA program, First Communion, and Confirmation.

The groundbreaking ceremony for Phase 1 of the Building in Faith Campaign is set for June 13<sup>th</sup> immediately following the 11:00 Mass. The bids on the new building are now scheduled to come in mid June.

The Archdiocese has relocated Father Luan to his new parish in Salem and his last day at OLL will be the end of June. There will be a reception for Father Luan on Sunday, June 27<sup>th</sup>. The new Parochial Vicar is Fr. Robert Wolfe and he will begin his service at OLL on July 4<sup>th</sup>.

Sister Barbara commented on the new look of our wonderful parish bulletins.

### **PRINCIPAL**

Mrs. Codd handed out a copy of an email she received from Sharon Newman, who works on curriculum and accreditation for the Archdiocese. This email congratulated Our Lady of the Lake faculty on all of the good, hard work they have accomplished so far with the accreditation process. This is such good news to hear!

Things are very busy at school:

- Fine Arts month has gone very well.
- Classes are finishing up with field trips, Oregon Trail projects, graduation, etc.
- Our school website will be revamped this summer and a meeting is scheduled tomorrow to meet with the new designer.
- Kickoff for the Jogathon, our last fundraiser of the year.
- Almost ready to take the first few Accreditation chapters for draft review.
- Teacher appreciation is coming up next week.

Kimberly commented on how well the Junior High teachers work together and how lovely the Crowning of Mary ceremony went.

### **ACTION ITEMS**

- Derrick, Ron, and Joan to work on SAC terms.
- Jill to discuss with Parent Association their respective slides.
- Aideen will communicate to Derrick the reordering of specific slides.
- Mrs. Kleinheinz will send Derrick the SLE's in electronic form.
- Jim to work with Finance Committee on building in a 'capital resource' fund.

The meeting adjourned and Aideen closed with prayer.

*Please join us at our next meeting June 14<sup>th</sup>, 6:00 p.m. in the school library.*