



"Parents Working Together for Excellence."

Parent Association Meeting Minutes
Our Lady of the Lake School
October 15, 2009
1:30 pm Parish Office Building Fireside Room

Present: Julie Kolln, Pat Wang, Sarah Billeter, Molly Bell, Jennifer McCarthy, Jill Craven, Danielle Liu, Kelly Krause, Geri Fucile, Kathleen Cerri, Claudia Valderrama, Anne Breault, Ron Maulsby, Kimberly Wood, Joan Codd, Margret Pozzi, Barbara Budd

Open Forum

- Jennifer McCarthy showed off American Girl doll "OLL Student". She is sporting an auction sweatshirt and plaid skirt – she is 'in uniform' per code. She also has a khaki skirt to wear when the mood strikes. She will be available at the silent auction. Thank you, Pat Wang, for knitting the sweater. So cute!
- Geri Fucile asked how OLL students were faring with regard to the flu. Mrs. Codd knocked on wood and commented: So far, so good.

Principals report: Joan Codd

- Mrs. Codd is reiterating the need for all families to follow car line procedure. While every family is special, no one is so special that they are exempt from the rules. If you consider yourself 'too busy' to wait in car line, then simply arrive between 3:12 and 3:15 and you will have a 'child drive thru' – you will be through the line in no time. The rules exist to keep the children safe. **Action: Mrs. Codd will clarify how to collect your kids if you are working at school.**
- Hot lunch update: The food provider is working on keeping the burgers hot and checking the count for hot lunch participants. It seems that portion control is an issue for some of our volunteers and having the onsite helper last year was a bonus. **Action: Mrs. Liu is going to contact Lisa McBee and see how close we are to getting that helper back.**
- Honor Roll: Mrs. Codd and the teachers have decided to reinstate honor roll for the Jr. High (6th, 7th, 8th grade) students. The goal is to publish our OLL honor students in the parish bulletin, hallway, and local paper. More details to follow.
- Call to Protect: More sessions coming your way. Monday, 10/26 at 6:00pm and Thursday, 11/5 at 1:15pm. Both these sessions are in the Library. If you are committed to volunteer but cannot attend a scheduled session, Mrs. Codd is willing to do a one on one session. Give her a call.
- Front Door – Patience is required. The functionality of the buzzer and intercom is fleeting. Either that, or Mrs. Allori just needs a break and is ignoring everyone. It should be improving soon.

President's Report: Danielle Liu

- Fall Carnival: 3 cheers for Molly Bell. Time is 5:30 – 8:00pm firm. This year promises to be especially entertaining with a double size haunted house complete with 2 levels of scariness, fun and games in the MPR and the gym. Don't miss the fun.
- Mrs. Liu reports that no one has given her any policies or procedures. **Action: If you have anything resembling a policy or procedure, forward it to Danielle Liu.**

- Project OLL 101: Danielle Liu and Kimberly Wood are gathering all sorts of information that would be helpful for new families. After they compile the data, they are going to brainstorm how to get it to the families in the best manner. We have all sorts of great programs – mentor families, luncheons, etc but it still feels like we miss the boat sometimes. Mrs. Budd commented that from her perspective, often dealing with the new families, each family gets something different depending on their mentor or the year. New families present all agreed that a ‘get together’ would be really great. Perhaps bring back the new family luncheon?

Vice President Report: Jill Craven No report (again) Does the VP do anything (ok, besides serving on SAC and the auction committee, too)?

Treasurer’s Report: Kathleen Cerri

- Kathleen Cerri has given up looking for the Quickbook’s disk that belongs to PA.
- Geri Fucile is researching/has identified what version of QB’s PA needs to buy.
- Kudos to the Fall Carnival (3 cheers for Molly Bell, again) for reducing the cost of the inflatable activities.

Secretary’s Report – Julie Kolln No report. Perhaps she should run for VP next? (No)

Fundraising Chair Report: Geri Fucile

- After diligent research, Mrs. Fucile has identified QB Pro 2010 for PA. The cost is \$ 300.
- Mrs. Fucile is in the process of creating a consolidated timeline in an excel format to project out fundraising announcements to the school and parish.
- Silent Auction Update: (From Mrs. MacMillan via Mrs. Fucile) Auction is humming along. There is an Alumni reception after the 5pm mass. The closings are at 7:45pm and 9:00pm. There is a wine pull and a bevy of other activities planned. Stay tuned. We are well on our way to our \$ 40,000 goal.
- Oral Auction Update: There are underwriting opportunities available! Call now.

Wreath & Poinsettia: Anne Breault

- Orders are coming in.
- In an effort to promote participation by every family in the school, W&P is offering a free dress day as incentive. For families with one seller, they need 3 different sales to qualify and multi-child families need 5 separate sales. **Action: Sell, sell, sell. Don’t let your child be the only one wearing their uniform!**

Scrip Report: Pat Wang

- September scrip sales were strong.
- Escrip education starting.
- Scrip will be working the crowd at the fall carnival.

Volunteer Coordinator Report: Kelly Krause

- There are only 2 positions left! Hurry! Your choices are now limited to Lost and Found Coordinator and Oral Auction Director. **Action: Call Kelly today!**
- Kelly Krause is working on getting volunteer hour tracking online. Stay tuned.

SAC Representative: Jill Craven, Kimberly Wood

- SAC has identified Marketing as a key to combating enrollment issues in this economy.
- The 2009/2010 PA fundraising goal has been set at \$ 217,000. This number was calculated based on input from each fundraising chair on what they could accomplish. This is a new approach to setting our goals.

Class Representatives:

- Sarah Billeter, the Kindergarten class rep, is wondering what she should be doing to fulfill her class representative job. Is there a job description out there somewhere? There was a job description created when the class rep position was originated. The consensus was that being alert to issues that concern Kindergarten to bring to PA meetings and taking back information for fellow class parents is the jist of the job.

New Business:

- Geri Fucile questioned whether we adequately thank our donors. Would a personal call to those that give to our fundraisers be worthwhile to consider? Jesuit takes this approach and many attendees of the meeting find it impressive to receive a thank you call after giving a donation. Food for thought?

Meeting adjourned 2:45 PM